



*State of Idaho*  
*Department of Insurance*  
*Third Party Administrator Application*

### **Non-Resident Reciprocal TPA Application Checklist**

<b>Check</b>	<b>#</b>	<b>Required Filings</b>
	1	TPA License – issued by home state (copy accepted)
	2	<b>NAIC Uniform Application</b>
	3	\$300 filing fee (must accompany the application)
	4	Original Letter of Certification (or Certificate of Good Standing) - issued by resident state
	5	<b>Certificate of Existence</b> issued by the <a href="#">Idaho Secretary of State</a>

This checklist does not need to be submitted with your application.

Send all documents and check to:

TPA Application  
Idaho Department of Insurance  
700 West State Street, 3<sup>rd</sup> Floor  
Boise, ID 83702-5868